

SECTION D: TUITION AND FEES

Tuition, Fees, Collection, Payment Plans, Automatic Deductions

Tuition is the main source of revenue for the school. Tuition payments are made in 11 installments, July to May, and families may pay in full, bi-yearly, or in monthly installments.

If parents choose the monthly installments the school employs the services of SMART to collect payments on behalf of the school. Parents may choose to pay by the 10th, 20th or 30th of the month. These monthly payments are deducted automatically from their checking account. Payments not received 10 days after the due date are delinquent and a \$15.00 late fee is charged. There is an additional fee of \$10.00 charged for checks that "bounce".

After several months of not paying tuition, the principal will ask to meet with the parents to develop a payment plan for past tuition owed. If the issue persists, delinquent payments may result in late fees and in serious cases, dismissal. Parents may be asked to meet with the financial committee in order to develop a plan to meet their obligation to the school. A Collection Agency may be employed out of justice to the school. Report cards and transcripts may be withheld until all financial obligations to the school have been met. Archdiocesan policy prevents other Catholic schools from admitting families with delinquent tuition accounts.

A schedule of tuition rates and fees is given at time of (re)registration.

Fundraising

All parents receive a discounted tuition rate because tuition payments alone do not cover the total cost for educating each child. Therefore, the cooperation of all parents is expected in fund-raising projects. Families are asked to be generous in participating in these school-wide fundraising endeavors. Priority will be given to total school-sponsored projects before any various grades level, service club or sports sponsored fundraisers.

Tuition Assistance

Parents who are experiencing financial difficulty may apply for Archdiocesan assistance. Applications for Archdiocesan assistance are available in January for the following school year. The current year's tax returns and other financial information must accompany the application. Parents will need to complete their tax returns early as the deadline for submitting applications is in February. Families will be notified by the Archdiocese in May/June whether or not they are eligible for the assistance.

The pastor and principal are committed to helping any family in the parish who would like their son/daughter to attend their parish school. To determine the need of a particular family, an application would need to be filled out and the current year's tax return submitted. Besides the current mandatory fundraiser, a family who qualifies for in-parish assistance would be asked to participate in an additional fundraiser. Monies raised from this fundraiser will be applied to the tuition that they would owe.

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Parent Service and Fundraising Requirements

Each family is asked to contribute 50 hours of service to the school. 45 hours of general service and 5 hours of lunch yard duty. Even if more than 50 hours of school service are rendered, five hours (days) of lunch duty must still be completed. This provides service to the students and the school which otherwise would have to be paid for.

If for a serious reason a family is unable to do their time, a fee set by the principal will be billed to the family (currently \$10.00 per hour). Suggestions for types of activities are sent with the (re)registration packet each year so that families may let us know which services they will be able to help with. If parents are unable to volunteer themselves, they must ask another parent or other suitable adult (18 years or older) to substitute for them. If another person is doing your service hours, they need to note that when signing in.

Parent doing service hours **may not bring non-enrolled children to the school or other place of school service** when they are in a direct role of supervision. Parents need to be mentally alert to what is happening; therefore, they should not be in conversation with anyone; use cell phones; read books, magazines, or newspapers, etc; or otherwise distract themselves.

Anyone on our campus is expected to display appropriate Christian conduct and dress in a modest, safe manner.

Service hours must be completed by May 15th; new school year required service starts May 16th.

Cost/Fees, if any, for Field Trips, Labs, Supplies, Sports, etc.

The cost or fees for field trips, school supplies, computer supplies, sports activities, etc. are not covered by tuition or general fees (except where noted). These are the responsibility of the parents. However, every effort will be made to insure that students are not excluded from activities because of finances.